

FORM ADV**UNIFORM APPLICATION FOR INVESTMENT ADVISER REGISTRATION AND REPORT BY EXEMPT REPORTING ADVISERS**

Primary Business Name: CONGRESS ASSET MANAGEMENT COMPANY, LLP

CRD Number: 105161

Annual Amendment - Item 1 Identifying Information

Rev. 10/2021

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WARNING: Complete this form truthfully. False statements or omissions may result in denial of your application, revocation of your registration, or criminal prosecution. You must keep this form updated by filing periodic amendments. See Form ADV General Instruction 4.

Item 1 Identifying Information

Responses to this Item tell us who you are, where you are doing business, and how we can contact you. If you are filing an *umbrella registration*, the information in Item 1 should be provided for the *filing adviser* only. General Instruction 5 provides information to assist you with filing an *umbrella registration*.

A. Your full legal name (if you are a sole proprietor, your last, first, and middle names):

CONGRESS ASSET MANAGEMENT COMPANY, LLP

B. (1) Name under which you primarily conduct your advisory business, if different from Item 1.A.

CONGRESS ASSET MANAGEMENT COMPANY, LLP

List on Section 1.B. of Schedule D any additional names under which you conduct your advisory business.

(2) If you are using this Form ADV to register more than one investment adviser under an *umbrella registration*, check this box

If you check this box, complete a Schedule R for each relying adviser.

C. If this filing is reporting a change in your legal name (Item 1.A.) or primary business name (Item 1.B.(1)), enter the new name and specify whether the name change is of

 your legal name or your primary business name:D. (1) If you are registered with the SEC as an investment adviser, your SEC file number: **801-23386**(2) If you report to the SEC as an *exempt reporting adviser*, your SEC file number:

(3) If you have one or more Central Index Key numbers assigned by the SEC ("CIK Numbers"), all of your CIK numbers:

CIK Number

897378

E. (1) If you have a number ("CRD Number") assigned by the FINRA's CRD system or by the IARD system, your CRD number: **105161**

If your firm does not have a CRD number, skip this Item 1.E. Do not provide the CRD number of one of your officers, employees, or affiliates.

(2) If you have additional CRD Numbers, your additional CRD numbers:

No Information Filed

F. *Principal Office and Place of Business*

(1) Address (do not use a P.O. Box):

Number and Street 1:

2 SEAPORT LANE

City:

BOSTON

State:

Massachusetts

Number and Street 2:

Country:

United States

ZIP+4/Postal Code:

02210-2001

If this address is a private residence, check this box:

List on Section 1.F. of Schedule D any office, other than your principal office and place of business, at which you conduct investment advisory business. If you are applying for registration, or are registered, with one or more state securities authorities, you must list all of your offices in the state or states to which you are applying for registration or with whom you are registered. If you are applying for SEC registration, if you are registered only with the SEC, or if you are reporting to the SEC as an exempt reporting adviser, list the largest twenty-five offices in terms of numbers of employees as of the end of your most recently completed fiscal year.

(2) Days of week that you normally conduct business at your *principal office and place of business*: Monday - Friday Other:

Normal business hours at this location:

9:00 AM TO 5:00 PM

(3) Telephone number at this location:

617-737-1566

(4) Facsimile number at this location, if any:

617-428-4399

(5) What is the total number of offices, other than your *principal office and place of business*, at which you conduct investment advisory business as of the end of your most recently completed fiscal year?

0

G. Mailing address, if different from your *principal office and place of business* address:

Number and Street 1: _____ Number and Street 2: _____
 City: _____ State: _____ Country: _____ ZIP+4/Postal Code: _____

If this address is a private residence, check this box:

H. If you are a sole proprietor, state your full residence address, if different from your *principal office and place of business* address in Item 1.F.:

Number and Street 1: _____ Number and Street 2: _____
 City: _____ State: _____ Country: _____ ZIP+4/Postal Code: _____

Yes No

I. Do you have one or more websites or accounts on publicly available social media platforms (including, but not limited to, Twitter, Facebook and LinkedIn)?

If "yes," list all firm website addresses and the address for each of the firm's accounts on publicly available social media platforms on Section 1.I. of Schedule D. If a website address serves as a portal through which to access other information you have published on the web, you may list the portal without listing addresses for all of the other information. You may need to list more than one portal address. Do not provide the addresses of websites or accounts on publicly available social media platforms where you do not control the content. Do not provide the individual electronic mail (e-mail) addresses of employees or the addresses of employee accounts on publicly available social media platforms.

J. Chief Compliance Officer

(1) Provide the name and contact information of your Chief Compliance Officer. If you are an *exempt reporting adviser*, you must provide the contact information for your Chief Compliance Officer, if you have one. If not, you must complete Item 1.K. below.

Name: ANN MARIE SWANSON Other titles, if any: _____
 Telephone number: 617-428-4309 Facsimile number, if any: 617-428-4399
 Number and Street 1: 2 SEAPORT LANE Number and Street 2: 5TH FLOOR
 City: BOSTON State: Massachusetts Country: United States ZIP+4/Postal Code: 02210-2001

Electronic mail (e-mail) address, if Chief Compliance Officer has one:
 ASWANSON@CONGRESSASSET.COM

(2) If your Chief Compliance Officer is compensated or employed by any *person* other than you, a *related person* or an investment company registered under the Investment Company Act of 1940 that you advise for providing chief compliance officer services to you, provide the *person's* name and IRS Employer Identification Number (if any):

Name: _____
 IRS Employer Identification Number: _____

K. Additional Regulatory Contact Person: If a person other than the Chief Compliance Officer is authorized to receive information and respond to questions about this Form ADV, you may provide that information here.

Name: DANIEL LAGAN Titles: PRESIDENT
 Telephone number: 617-737-1566 Facsimile number, if any: 617-428-4399
 Number and Street 1: 2 SEAPORT LANE Number and Street 2: _____
 City: BOSTON State: Massachusetts Country: United States ZIP+4/Postal Code: 02210-2001

Electronic mail (e-mail) address, if contact person has one:
 DLAGAN@CONGRESSASSET.COM

Yes No

L. Do you maintain some or all of the books and records you are required to keep under Section 204 of the Advisers Act, or similar state law, somewhere other than your *principal office and place of business*?

If "yes," complete Section 1.L. of Schedule D.

Yes No

M. Are you registered with a *foreign financial regulatory authority*?

Answer "no" if you are not registered with a foreign financial regulatory authority, even if you have an affiliate that is registered with a foreign financial

regulatory authority. If "yes," complete Section 1.M. of Schedule D.

- | | | | |
|----|---|-----------------------|----------------------------------|
| | | Yes | No |
| N. | Are you a public reporting company under Sections 12 or 15(d) of the Securities Exchange Act of 1934? | <input type="radio"/> | <input checked="" type="radio"/> |
| O. | Did you have \$1 billion or more in assets on the last day of your most recent fiscal year? If yes, what is the approximate amount of your assets: | <input type="radio"/> | <input checked="" type="radio"/> |
| | <input type="radio"/> \$1 billion to less than \$10 billion | | |
| | <input type="radio"/> \$10 billion to less than \$50 billion | | |
| | <input type="radio"/> \$50 billion or more | | |

For purposes of Item 1.O. only, "assets" refers to your total assets, rather than the assets you manage on behalf of clients. Determine your total assets using the total assets shown on the balance sheet for your most recent fiscal year end.

P. Provide your *Legal Entity Identifier* if you have one:
254900NRTR7IJUDC9802

A *legal entity identifier* is a unique number that companies use to identify each other in the financial marketplace. You may not have a *legal entity identifier*.

SECTION 1.B. Other Business Names

No Information Filed

SECTION 1.F. Other Offices

No Information Filed

SECTION 1.I. Website Addresses

List your website addresses, including addresses for accounts on publicly available social media platforms where you control the content (including, but not limited to, Twitter, Facebook and/or LinkedIn). You must complete a separate Schedule D Section 1.I. for each website or account on a publicly available social media platform.

Address of Website/Account on Publicly Available Social Media Platform: HTTP://WWW.CONGRESSASSET.COM

Address of Website/Account on Publicly Available Social Media Platform: HTTPS://TWITTER.COM/CONGRESSASSET

Address of Website/Account on Publicly Available Social Media Platform: HTTPS://WWW.LINKEDIN.COM/COMPANY/CONGRESS-ASSET-MANAGEMENT

Address of Website/Account on Publicly Available Social Media Platform: HTTPS://WWW.FACEBOOK.COM/CONGRESS-ASSET-MANAGEMENT-105791906447490/

SECTION 1.L. Location of Books and Records

Complete the following information for each location at which you keep your books and records, other than your *principal office and place of business*. You must complete a separate Schedule D, Section 1.L. for each location.

Name of entity where books and records are kept:
IRON MOUNTAIN

Number and Street 1:
1 FEDERAL STREET

Number and Street 2:

City:
BOSTON

State:
Massachusetts

Country:
United States

ZIP+4/Postal Code:
02110

If this address is a private residence, check this box:

Telephone Number: 1-800-899-4766
Facsimile number, if any:

This is (check one):

- one of your branch offices or affiliates.
- a third-party unaffiliated recordkeeper.
- other.

Briefly describe the books and records kept at this location.
PORTFOLIO ACCOUNTING AND TRADING RECORDS

Name of entity where books and records are kept:
NEW ENGLAND DOCUMENTS SYSTEMS, INC.

Number and Street 1:
750 E. INDUSTRIAL PARK DRIVE

Number and Street 2:

City:
MANCHESTER

State:
Massachusetts

Country:
United States

ZIP+4/Postal Code:
03109

If this address is a private residence, check this box:

Telephone Number: 603-625-1171
Facsimile number, if any:

This is (check one):

- one of your branch offices or affiliates.
- a third-party unaffiliated recordkeeper.
- other.

Briefly describe the books and records kept at this location.
SCANNING AND STORAGE OF CLIENT STATEMENTS.

SECTION 1.M. Registration with Foreign Financial Regulatory Authorities

No Information Filed